

# TABLE OF CONTENTS

## PRELIMINARY INFORMATION

Catalog Coordinator .....	2
Disclaimer .....	2
Nondiscrimination Policy .....	2
Table of Contents .....	3
Academic Calendar: Fall 2005 and Spring 2006 .....	8

## INTRODUCTION..... 8

Mission .....	8
Degrees and Certificates .....	8
Learning Outcomes.....	8
A Commitment to Quality.....	9
A Commitment to Learning.....	9
A Commitment to Provide Learning Support.....	10
A Commitment to Academic Freedom.....	10
A Commitment to Our Community.....	10
Advisory Committees.....	10
University of Hawai'i System.....	10
History.....	11

## INNOVATIONS & AWARDS..... 12

National Awards.....	12
A Commitment to Intergrated Learning and Teaching.....	12
Cross-Curricular Initiatives .....	12
Writing Across the Curriculum and Thinking and Reasoning Emphasis .....	12
Kapi'olani Information Technology Emphasis .....	12
Mathematics Across the Curriculum Emphasis.....	12
International Education .....	12
Service Learning.....	13
First Year Experience .....	13
Other College Initiatives .....	13
Mālama Hawai'i.....	13
Teacher Preparation.....	14
Learning Communities .....	14
The Honors Program .....	14
Independent Study.....	14
Intensive Preparatory Curriculum for Deaf Students .....	15

## STUDENT SUPPORT SERVICES..... 15

Commitment to Student Services.....	15
Special Student Services.....	15
Services for Deaf and Hard of Hearing.....	15
Counseling.....	15
Single Parents and Homemakers Program .....	16
Native Hawaiian Career and Technical Education Program.....	16
Job Placement .....	16
Maida Kamber Center for Career and Transfer Services.....	16
Academic Advising.....	16
Student Responsibilities for Academic Advising.....	16
Counselor Responsibilities for Academic Advising.....	16
Co-Curricular Student Activities .....	17
Board of Student Activities.....	17
Student Congress .....	17
Board of Student Publications.....	17
Commitment to the Learning Environment.....	17
Housing.....	17
Childcare.....	17
Security.....	17
Parking.....	17
Parking for Persons with Disabilities.....	17
Bookstore.....	17

Commitment to Learning Support.....	17
Library .....	18
Computing Center.....	18
The Center for Excellence in Learning, Teaching and Technology (CELTT) .....	18
Learning Assistance Centers .....	18
Admissions, Registration, and Financial Information .....	18
General Requirements.....	18
Eligibility .....	18
General Admission Requirements.....	18
Application Deadlines .....	19
Health Requirements for Registration .....	19
Selective Admission Requirements.....	19
Requirements for Internaitonal Students .....	19
Early Admission Requirements.....	20
Running Start Requirements .....	20
Determining Residency Status.....	20
Residency Regulations.....	20
Definition of Hawai'i Residency.....	20
Nonresident Student .....	21
Statutory Exemptions to Residency .....	21
Misrepresentation of Residency .....	21
Appeal Process for Residency.....	21
Registration Information .....	21
Student Classification.....	21
By Program Enrollment.....	21
By Number of Credits .....	21
By Registration Status .....	21
The Registration Process .....	21
Registration Schedules and Course Information .....	21
Orientation and Advising.....	22
English and Math Placement Tests .....	22
Language Placement Testing.....	22
Credit/No-Credit Option.....	22
Auditing Courses.....	22
Credit Load Limitations.....	22
International Student Enrollment.....	22
Multi-Campus Registration.....	22
Registration, Adds, Drops, Changes .....	22
Complete Withdrawal from College.....	22
Unofficial Withdrawal.....	23
Records .....	23
Record Retention .....	23
Graduation .....	23
Application for Graduation .....	23
Graduation Requirements .....	23

## FINANCIAL INFORMATION..... 24

Tuition and Fee Schedule (Per Semester) .....	24
Tuition and Registration Fees .....	24
Financial Obligations to the University .....	24
Waiver and Refund Policies .....	24
Refund Policy.....	24
Financial Aid Programs .....	24
Scholarships/Grants.....	25
Loans .....	25
Employment .....	26
Selective Service Registration and Federal Student Aid .....	26
Veterans' Educational Benefits.....	26

## COLLEGE POLICIES & REGULATIONS..... 27

Academic Regulations .....	27
Acceptance of Transfer Credits & Prior-Learning Credits .....	27

The College Credit Equivalency Program .....	27
Policies Governing the College Credit Equivalency Program.....	27
Changes to Program of Study.....	28
Course Policies .....	28
Hawaiian or Second Language Back Credits.....	28
Implementation Guidelines.....	28
Grading Policies and Grades.....	29
Grades and Other Grading Symbols.....	29
Incomplete Grade.....	29
Removal of Incomplete Grade.....	30
Appeals.....	30
Retroactive Grade Change.....	30
Scholastic Standards .....	30
Scholastic Honors .....	30
Probation, Suspension, and Dismissal .....	30
Attendance Policies.....	30
Student Regulations .....	30
Student Conduct Code .....	30
Policy on Sexual Harassment.....	31
Grievances.....	31
Notice to Students with Disabilities .....	31
University Policy on Nondiscrimination and Affirmative Action.....	31
Sexual Assault Policy .....	31
The Family Educational Rights and Privacy Act .....	31

## DEGREE AND

### CERTIFICATE PROGRAMS ..... 34

Associate in Arts (AA) Degree .....	34
Associate in Arts (AA) Degree Requirements .....	34
Academic Subject Certificate .....	34
AA Degree Student Learning Outcomes—General Education Academic Skill Standards.....	34
Transfer Requirements.....	35
Applicability of the University of Hawai'i Associate in Arts Degree .....	36
Applicable General Education Core Requirements .....	36
UH Manoa Transfer Policy.....	36
UH Hilo Transfer Policy.....	36
UH West 'Oahu Transfer Policy .....	37
Pre-Transfer Advising .....	37
Pre-Art .....	37
Pre-Business .....	37
Pre-Education .....	37
Pre-Engineering.....	37
Pre-Information and Computer Science .....	37
Pre-Psychology .....	37
2005-2006 AA Degree Course Requirements .....	38
What Students Should Know .....	38
Hallmarks .....	38
Procedure .....	38
Associate in Science (AS) Degree.....	39
Associate in Science Degree Requirement.....	39
AS Degree Student Learning Outcomes .....	39
General Education for Associate in Science and Associate in Technical Studies.....	39
Cooperative Internship Education.....	39
Associate in Technical Studies (ATS) Degree .....	40
Associate in Technical Studies Degree Requirements .....	40
ATS Degree Student Learning Outcomes .....	40
Associate in Technical Studies Procedures.....	40
Associate in Technical Studies Opportunity Sample Package .....	40

Certificate of Achievement .....	40
Certificate of Completion.....	40
Certificate of Competence.....	41
2005-2006 Associate in Science (AS) Degree Courses .....	41

## KEY TO COURSE DESCRIPTIONS..... 42

### COURSE DESCRIPTIONS ..... 45

Accounting.....	46
American Sign Language .....	52
American Studies.....	53
Anthropology.....	54
Art .....	56
Asian Studies .....	75
Astronomy .....	75
Biochemistry .....	76
Biology.....	77
Botany .....	81
Business .....	82
Business Law .....	84
Chemistry .....	84
Chinese .....	88
Civil Engineering .....	90
Communication.....	90
Community Health Worker .....	91
Dance.....	94
Deaf Studies .....	95
Dental Assisting .....	96
Diagnostic Medical Sonography.....	98
Drama.....	101
East Asian Literature and Language.....	101
eBusiness.....	102
Economics.....	106
Education.....	107
Electrical Engineering.....	109
Emergency Medical Services.....	109
Emergency Medical Technician .....	110
English.....	112
English as a Second Language .....	121
English for Speakers of Other Languages.....	121
Entrepreneurship.....	125
European Languages.....	126
Exercise and Sport Science .....	126
Family Resources.....	130
Filipino .....	131
Food Service and Hospitality Education.....	131
French.....	144
Geography .....	145
Geology and Geophysics .....	146
Hawaiian.....	147
Hawaiian Studies.....	149
Health.....	151
History.....	158
Honors.....	161
Host.....	162
Humanities .....	166
Information and Computer Science .....	166
Interdisciplinary Studies .....	169
Information Technology.....	171
Interpreting and Translation .....	178
Japanese .....	182
Journalism.....	184
Korean .....	188
Languages and Literatures of Europe and the Americas .....	189

Law .....	190	Emergency Medical Technician Curriculum .....	318
Learning Skills.....	197	Mobile Intensive Care Technician (Paramedic)	
Linguistics .....	199	Curriculum.....	319
Management .....	199	Health Sciences .....	321
Marketing .....	201	Community Health Worker Curriculum .....	321
Mathematics.....	203	Dental Assisting Curriculum .....	321
Medical Assisting.....	207	Diagnostic Medical Sonography Curriculum.....	322
Medical Laboratory Technician .....	211	Medical Assisting Curriculum .....	323
Microbiology.....	215	Medical Laboratory Technician Curriculum .....	326
Mobile Intensive Care Technician.....	217	Occupational Therapy Assistant Curriculum .....	328
Music .....	218	Physical Therapist Assistant Curriculum.....	330
Nursing.....	224	Radiologic Technology Curriculum .....	332
Occupational Therapy Assistant .....	231	Respiratory Care Curriculum .....	334
Oceanography.....	238	Nursing.....	336
Pacific Islands Studies.....	238	Adult Residential Care Home Operator Training	
Pharmacology.....	239	Curriculum .....	336
Philosophy .....	240	Long Term Care/Home Health	
Physical Therapy Assistant.....	242	Nurses' Aide Curriculum.....	337
Physics .....	250	Long Term Care Nurse Aide.....	337
Physiology.....	253	Nurse Aide Training Curriculum.....	338
Political Science.....	253	Practical Nursing Curriculum.....	340
Psychology .....	254	Transition for Licensed Practical Nurse.....	341
Quantitative Methods .....	256	Nursing Curriculum.....	342
Radiologic Technology .....	256	Special Admission Requirements for A.S. Degree in	
Religion.....	261	Nursing.....	342
Respiratory Care .....	263	AS Degree in Nursing.....	342
Russian.....	273	LifeLong Learning.....	344
Samoan .....	275	Autism Spectrum Disorders for Service Providers	
Science.....	276	Curriculum.....	344
Social Science .....	277	Basic EKG Curriculum .....	344
Social Sciences.....	277	Critical Care I Curriculum .....	344
Sociology.....	278	Critical Care II Curriculum.....	345
Spanish.....	279	Diagnostic Medical Sonography.....	345
Speech.....	281	Abdominal Ultrasonography & Clinical Practice...345	
Tagalog.....	283	Clinical Practice in Abdominal,	
Theater .....	283	Superficial Structures, Obstetric-Gynecologic &	
Women's Studies .....	284	Special Procedures Sonography Curriculum .....	346
Zoology.....	284	Sonographic Critique & Practicum Curriculum....346	
		Ultrasound Instrumentation, Obstetric Gynecologic	
		Sonography, & Special Topics in Sonography	
		Curriculum .....	347
		Ultrasound Physics, Sectional Anatomy, &	
		Superficial Structures Sonography Curriculum ...347	
		Disability Studies Training Curriculum .....	348
		General Massage Techniques Curriculum .....	348
		Mammography Curriculum .....	349
		Medical Billing Curriculum.....	349
		Medical Transcription Curriculum .....	349
		Nursing Care of the Medically Fragile Child for	
		RN's and LPN's Curriculum.....	350
		Pharmacy Technician Curriculum .....	350
		Phlebotomy Curriculum .....	351
		Physical Agents for Occupational	
		Therapists Curriculum .....	351
		Professional Medical Coding Curriculum .....	352
		Respiratory & Rehabilitative Care of the Medically Fragile .	
		Child (for RN's & LPN's) Curriculum .....	352
		Surgical Technology Science Curriculum.....	353
		Surgical Technology I Curriculum .....	353
		Surgical Technology II Curriculum.....	354
		Surgical Technology III Curriculum .....	354
		Surgical Technology IV Curriculum .....	355
		Surgical Technology V Curriculum.....	355
<b>PROGRAMS AND CURRICULA .....</b>	<b>289</b>		
<b>Business Programs .....</b>	<b>290</b>		
Accounting Curriculum .....	292		
eBusiness Curriculum.....	294		
Information Technology Curriculum.....	296		
Marketing Curriculum .....	300		
Entrepreneurship Curriculum .....	301		
<b>Culinary Institute of the Pacific.....</b>	<b>302</b>		
<b>Food Service Programs .....</b>	<b>303</b>		
Food Service Curricula .....	303		
AS Degree with a Specialization in Culinary Arts .....	303		
AS Degree with a Specialization in Patisserie .....	304		
AS Degree with a Specialization in			
School Food Service .....	307		
Certificate of Achievement, Culinary Arts .....	310		
Certificate of Completion, Culinary Arts.....	311		
Certificate of Completion, Dining Room Service .....	312		
Certificate of Completion, Patisserie.....	313		
LifeLong Learning.....	314		
Hazard Analysis Critical Control Points (HACCP)			
Curriculum, Certificate of Competence .....	314		
<b>Health Career Programs .....</b>	<b>315</b>		
Introduction.....	315		
Special Requirements for Programs in Health.....	317		
Emergency Medical Services.....	318		

**Holomua**  
**(Basic and Developmental Studies)..... 357**  
 Introduction.....357  
 Placement and Testing Procedures.....357  
 Credit Course Offerings.....357  
 Zero-Credit Course Offerings in Basic Skills Development...357

**Hospitality and Tourism Programs..... 358**  
 Hotel/Restaurant Operations Curriculum .....359  
     AS Degree .....360  
     Certificate of Completion.....361  
 Travel and Tourism Curriculum.....362  
     A.S. Degree .....363  
     Certificate of Achievement .....365

**Legal Education Programs..... 366**  
 Paralegal Curriculum.....366  
 Legal Secretary Curriculum .....368

**Liberal Education Programs..... 369**  
 Liberal Arts Curricula.....371  
 Associate in Arts Degree .....371  
 Academic Subject Certificate-Asian Studies .....374  
 Academic Subject Certificate-Hawaiian/Pacific Studies.....377  
 Biotechnician Curriculum .....378  
 Educational Paraprofessional Curriculum.....379  
     AS Degree with a Specialization in Deaf  
     and Hard of Hearing.....379  
     AS Degree with a Specialization in  
     Special Education.....381  
     Certificate of Completion  
     Educational Paraprofessionals Emphasis:  
     Deaf and Hard of Hearing .....382  
     Exercise and Sport Science .....383  
     Interpreting in ASL/English .....385  
     New Media Arts Curricula .....388  
     AS Degree with a Specialization in Animation.....388  
     AS Degree with a Specialization in Graphical  
     Interface Design .....390  
     AS Degree with a Specialization in Information  
     Architecture .....391  
     LifeLong Learning.....392

**CONTINUING EDUCATION AND  
 TRAINING..... 393**  
 American Sign Language Interpreter Education.....393  
 Business Management .....393  
 Computer Education .....393  
 Culinary .....393  
 Health and Fitness.....393  
 International Programs.....393  
 Interpret Hawai'i.....393  
 Japanese Business, Language,  
     Culture and Foreign Languages .....393  
 Real Estate .....393  
 TravelLearn .....394  
 Visitor Industry Training.....394  
 The Gallaudet University  
 Regional Center .....394

**APPENDIX ..... 395**  
**UNIVERSITY OF HAWAI'I**  
**ADMINISTRATION..... 396**  
     Board of Regents.....396  
     System Administration .....396  
     Community Colleges Administration.....396  
     Council of Chancellors.....396  
     Kapi'olani Community College Administration .....396

**FACULTY & STAFF ..... 397**  
**ADJUNCT FACULTY ..... 409**  
**ADVISORY COMMITTEES ..... 413**  
**PROGRAM ACCREDITATION  
 INFORMATION ..... 423**  
**MAP ..... 424**