

**Minutes of Dean's Advisory Committee**  
Tuesday, March 7, 1995  
Ohelo Banquet Room

**Members present:**

Carl Dughi	Ed Kalinowski	Charles Matsuda
Robert LeClair	Joan Matsukawa	Sanae Moikeha
Delmarie Klobe	Trude Pang	Guy Nishimoto
Frank Leake	Jane Fukunaga	Charles Aoki
Joe Chun	Louise Yamamoto	Terry Webb
Bob Franco	Ralph Ohara	Cynthia Kimura
Mona Lee		
Nancy Bushnell (Faculty Senate Chair)		
Andrew Pak		

**Members absent:**

Michael Munger  
Leon Richards  
Jim Jeffryes

**AGENDA AND DISCUSSION**

- I. Ralph Ohara discussed a new Support Services Transcript being developed by the Student Services Department. This new "Transcript" was distributed to all DAC members. Ralph also circulated a copy of the "Kapi'olani Community College Students Needs Identification Inventory," for review by DAC members.
- II. Ralph then discussed a new Distance Education Registration Form designed to facilitate systemwide registration procedures. This new "Registration" form was distributed to all DAC members. A lively discussion about distance education ensued. Bob Franco will distribute copies of the recently completed DEAC Summary Report to all DAC members.
- III. Andrew Pak then reported on the ACE Orientation program. This program began working with 28 new students in Fall 1994 and 20 are still here. A big Mahalo to Andrew, Mona Lee, Rosie Harrington, Mike Ane, Jane Fukunaga and Aaron Koseki for volunteering their time to work with these new students. Andrew would like to see the ACE effort expanded and requested DAC support for this expansion.

Respectfully submitted,  
Bob Franco