

Kapi'olani Community College

DAC minutes

Kopiko 209, 1:30 p.m. to 3 p.m., Wednesday, 8
September 2004

In attendance:

Jill Abbott

Shel Hershinow

Carol Hoshiko

Ed Kalinowski

May Kanemoto

Bob LeClair

Mona Lee

Iwalani Tasaka

Charles Matsuda

Neghin Modavi

Sanae Moikeha

Susan Murata

David Nakamaejo

Frank Noji

Louise Pagotto

Susan Pope

Leon Richards

Barbara Ross

Alfred Seita

Ron Takahashi

Ron Umehira

1. Enrollment Management - Mona Lee
Mona Lee distributed several handouts to the DAC members for discussion. First was an adhoc comparison of fall 2003 to fall 2004 cancelled sections/sections offered. The next handout was an adhoc comparison of fall 2003 to fall 2004 headcounts by major. The last handout was a download of the official UH IRO headcount enrollment, by program, for fall 1993 - fall 2003.

2. Time blocks for evening classes
Concerns were raised about the time blocks for evening classes. There were concerns about cars being broken into at night and female safety, possibly due to illumination levels in parking lots. It was suggested that for fall 2005 the Saturday and evening classes be consolidated in certain buildings whenever possible. Tree trimming and increasing wattage of lightbulbs in the parking lot were other suggestions.

3. Culinary Arts Student Learning Outcomes & Assessment - Ron Takahashi
Food Service departments met this past summer and have articulated three courses statewide for DOE and CC credits. Ron reported that Culinary Arts is in the process of converting their courses to include CC and professional certification SLOs and assessment using matrix grids. Grids are reviewed to reduce redundancy between courses and to build in planned overlap for emphasis of certain key SLOs. Ron emphasized the need to develop a glossary and

decide on terminology when multiple groups are involved such as the DOE, UH, professional certification bodies.