

Deans' Advisory Council
Tuesday December 7, 1999
1:30 p.m.
Kopiko 209

IN ATTENDANCE

Kauka de Silva
Bob Franco
Carol Hoshiko
Ed Kalinowski
Bert Kimura
Mona Lee
Charles Matsuda
Louise Pagotto
Susan Pope
Leon Richards
Barbara Ross-Pfeiffer
Meena Sachdeva
Evelyn Takazawa
Ron Umehira
Dennis Vanairsdale
Terry Webb

1. Update on registration - Mona Lee and Carol Hoshiko

Mona Lee announced that there will be 8 extra registration days for credit classes in order to try to register as many Spring 2000 students as possible in 1999. Carol Hoshiko announced that 81,000 copies of the Spring 2000 non-credit schedule have been printed and distributed.

2. Report on the status of the DAC - Leon Richards

Leon Richards announced that the 4 Division Deans have met to discuss the role of the DAC. The DAC will continue, not in an expanded version, but will bring in guests when appropriate.

Instructional, academic support, and student services issues will be addressed at DAC. Budget issues will be addressed at PAC. Non-credit issues should be brought up through department chairs.

Carol Hoshiko will convene meetings of non-credit coordinators when issues arise that cut across department/division lines on campus. The non-credit coordinator meetings will be publicized and department chairs are invited to attend. Ron Umehira volunteered to be the DAC liaison to the non-credit coordinator meetings. Ron Umehira asked for workshops to help department

chairs learn more about non-credit processes and procedures.

Mona Lee will convene meetings of counselors when issues arise that cut across department/division lines on campus.

John Morton will put the KCC reorganization plan in writing. DAC members asked that the plan be available to faculty and staff for review/suggestions/comments before JM forwards the plan to CCC.

The Deans will report back to the DAC about budget and personnel issues discussed at PAC. There will be budget and personnel reports at the next DAC meeting in December 1999.

Mike Tagawa will be looking into setting up an e-mail system for asking questions/getting answers about campus issues and concerns.

3. Certification by U.S. Navy - Carol Hoshiko

Carol Hoshiko announced that the O`ahu campuses of the UH Community Colleges have been certified as training sites for the U.S. Navy.

4. Huaka`i a Kapi`olani - Ron Umehira

Ron Umehira announced that the grand opening party for Huaka`i a Kapi`olani (the campus travel learning center) had been well attended. Ron asked DAC members for ideas about how to raise \$\$\$ for a start-up fund. It was suggested that faculty and staff members be encouraged to use the on-site travel agency. Bob Franco suggested that the KCC travel agency would become the "agency of choice" if using the KCC agency would simplify the processing of travel paperwork.

5. Faculty Senate - Barbara Ross-Pfeiffer

Barbara Ross-Pfeiffer announced that the revised version of the 6th General Education Standard was passed. The Sports Medicine proposals were not passed.

6. Next DAC meeting (DECEMBER 1999)

The four Division Deans will be hosting the next DAC meeting. The meeting will begin at noon rather than the usual 1:30 p.m. because refreshments will be served. An announcement about the date and location will be made

via e-mail.